



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
Administration on Children, Youth and Families
330 C Street, S.W.
Washington, D.C. 20201

November 5, 2021

To all PREP Grantees:

Thank you for your dedication to collecting and submitting the Personal Responsibility Education Program (PREP) performance measures entry and exit surveys. FYSB grantees and subrecipients are required to collect and report on **all** OMB-approved PREP performance measures surveys as a condition of receiving grant funding. To ensure grantees are able to comply with this requirement, FYSB is sharing the Performance Measures waiver policy that is effective immediately.

The performance measures surveys are vital for reporting on and demonstrating progress of the program on the federal level. Current grantees (initially funded prior to September 30, 2021) and new grantees (funded on September 30, 2021) are expected to use the revised performance measures entry and exit surveys beginning February 2022. Performance measures waivers may only be requested for specific exceptions as outlined by FYSB, including:

- Requests that are supported by approved and written state or school board policies that explicitly prohibit specific questions that are on the participant entry and exit surveys.
- Requests that are supported by IRB decisions that are related to the protection of human subjects.
- Requests to waive items that are not accessible and/or appropriate for the cognitive development of youth with intellectual and developmental disabilities.
- Requests to waive items for grade levels lower than the middle school survey (6th-8th), such as 4th or 5th grade.
- Requests to waive items that do not apply to the following populations:
 - youth who have graduated high school; and

- pregnant or parenting youth.

Performance measures waiver requests:

- May only be requested for specific items. Waiver requests for entire entry and/or exit surveys are not permitted.
- May only be requested for entry and exit surveys. Waiver requests for structure, cost support or attendance, reach, and dosage are not permitted.

Grantees with waiver requests that meet the parameters outlined above should contact your Project Officer for further instructions. Grantees will be required to gather and submit supporting documentation, which include letters from bodies of authority and copies of written policies.

FYSB asks that you work with your implementation sites to obtain the proper permissions to allow the collection of the PREP entry and exit performance measure surveys. We thank you for your continued support of PREP programming. If you have any questions, please contact your Project Officer.

Sincerely,



Courtney Gaskins, Ph.D.
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Family and Youth Services Bureau
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