

PREP Performance Measures

Get Ready for Summer 2024 Data Submission

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Presented by Mathematica

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Welcome and Introductions

On the webinar today



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Consultant



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Business
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Agenda

- **Welcome and introductions**
- **Celebrations**
- **Why the performance measures matter**
- **Resource spotlight**
- **Important dates**
- **Reminders**
- **Elements of summer 2024 data submission**
- **Q&A**

We have some celebrating to do!

Winter data
submission
response rate:

100%



Rich body of
**user
feedback**
on the portal

Why the PREP performance measures matter



Demonstrating
grantee
success



Supporting your
work and
strengthening
the field



Powering
continuous quality
improvement
(CQI)

Resource Spotlight

PREP Performance Measures 2017-2021: Interactive Brief



- Developed from the PREP Performance Measures
- Available online at
 - the OPRE website
[PREP Performance Measures 2017-2021: Interactive Brief | The Administration for Children and Families \(hhs.gov\)](https://www.opre.hhs.gov/prep-performance-measures-2017-2021-interactive-brief)

Important dates

What's coming	When it will happen
Summer data submission opens	Monday, July 1 st , 2024
Summer data submission closes	Friday, August 16 th , 2024

Please remember this important policy

- **There will be no extension to the data submission period.**
- **All data must be submitted by August 16th.**
 - **If you have sub-recipients, this includes all their data, too.**
 - **As the grant recipient, you are responsible for making sure all data are submitted on time.**



Reminders

Logging In and MFA
Grantee Self-Service Features
The New Dashboard

Logging in: username and password

- Your username is the email address that you signed up with (you get the PREP emails at this address).
- Your password is the one you chose when you first set up your account.

Performance Measures Portal

About the PREP Performance Measures

The federally-funded Personal Responsibility Education Program (PREP) supports efforts to educate youth on both abstinence and contraception for the prevention of pregnancy and sexually transmitted infections through evidence-based and evidence-informed programs, elements of effective programs, and innovative strategies. Programs also educate youth on adulthood preparation subjects. To understand whether grant objectives are being met and to contribute to lessons learned, ACF collects data on performance measures from all PREP grantees.

Resources & Training

PREP
Personal Responsibility
Education Program

Performance Measures Portal

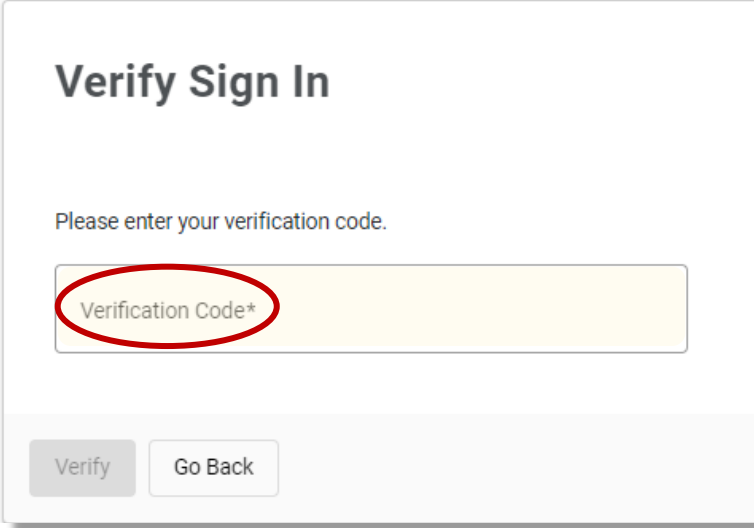
Username*
Beyonce@slayinthepersformancemeasures.com

Password*
.....

Sign In [Forgot your password?](#)

Logging in: multifactor authentication (MFA)

- The verification code will appear inside the authenticator app on your phone.
- It does not come to you in an email or a text message.
- You must open the authenticator app on your phone and retrieve the code there.



Verify Sign In

Please enter your verification code.

Verification Code*

Verify Go Back



Google



CISCO



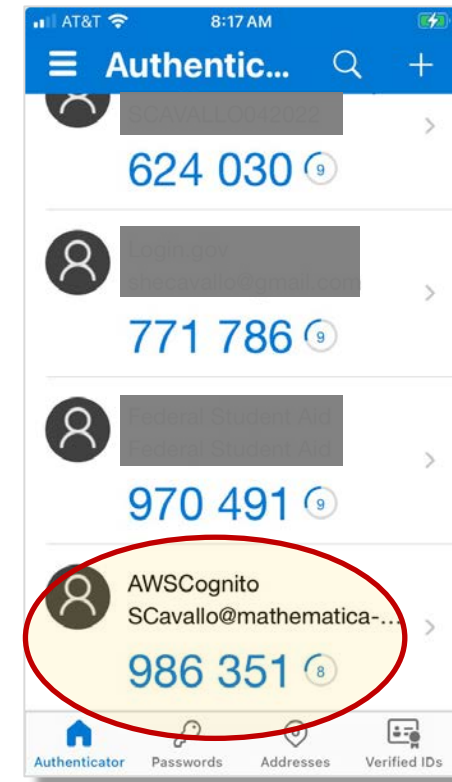
Microsoft

The authenticator app

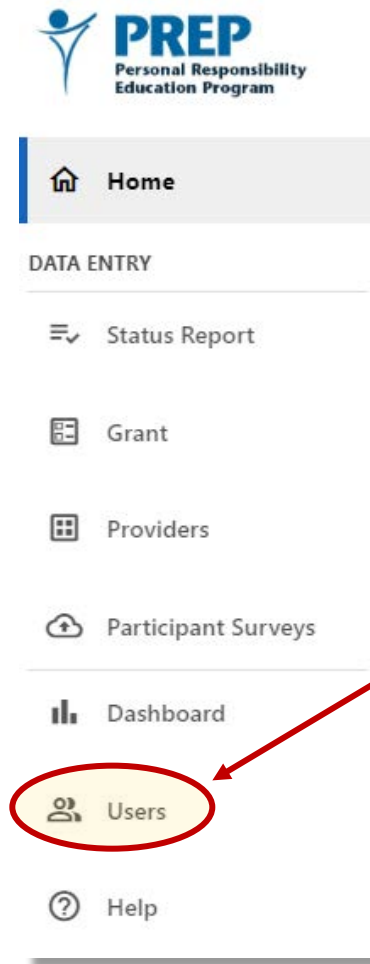
- Locate the app on your phone.



- Grab the verification code.

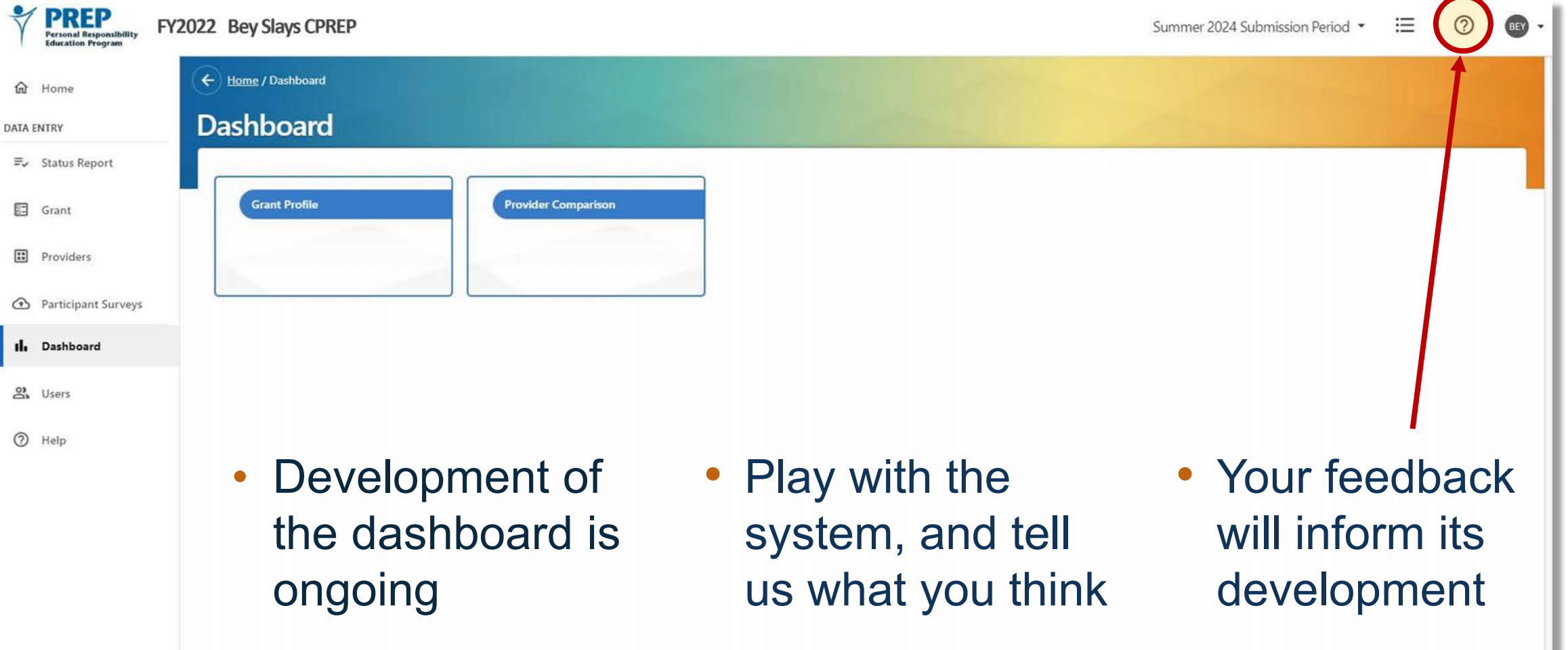


Grantee self-service: add and delete users



- Existing grantee-level users can add and delete users.
 - Other grantee-level users
 - Provider-level users
- These self-service user management features can be reached through the Users page of the portal.
- Instructions are available on page 4 of the [User Guide: PREP Performance Measures Data Submission Portal \(hhs.gov\)](#).

The New Dashboard is LIVE!



- Development of the dashboard is ongoing
- Play with the system, and tell us what you think
- Your feedback will inform its development

Send us your feedback on the new dashboard

The screenshot shows the PREP dashboard interface. At the top left is the PREP logo and the text 'FY2022 Bey Slays CPREP'. At the top right, there is a dropdown menu for 'Summer 2024 Submission Period', a hamburger menu icon, a question mark icon circled in red, and a user profile icon labeled 'BEY'. The left sidebar contains navigation options: Home, DATA ENTRY, Status Report, Grant, Providers, Participant Surveys, Dashboard, Users, and Help (highlighted). The main content area is titled 'Help' and contains the following text: 'For questions about PREP Performance Measures, the Performance Measures data submission portal, or the Performance Measures dashboard please contact PREPPerformanceMeasures@mathematica-mpr.com or call toll-free 855-267-6270.' The email address is circled in red. Below this, it says 'For any additional questions or technical assistance requests, contact your Project Officer.' and 'For step-by-step instructions on the data submission process, please review the [PREP Performance Measures Portal User Guide](#).' At the bottom of the help section is a link for 'PREP Performance Measures Support Site'. A red arrow labeled 'CLICK #1' points to the question mark icon in the top right. Another red arrow labeled 'CLICK #2' points to the circled email address.

With just **2 clicks**,
you can send us
your **feedback** on
the dashboard.

Elements of the Summer 2024 Data Submission

Measures to be submitted

- Structure, cost, and support for implementation (submitted in summer only)
- Attendance, reach, and dosage
- Participants' characteristics, behaviors, program experiences, and perceptions of program effects
- These measures are defined on the [Getting Started](#) page of the PREP Performance Measures website
 - Intro to Performance Measures Video
 - Definitions of Measures documents

The screenshot shows the 'Getting Started' page of the PREP Performance Measures website. At the top, the PREP logo is on the left, and navigation links for 'Getting Started', 'Data Collection', 'Data Submission', 'Findings', and 'Search Resources' are in the center. A 'Portal Sign In' button is on the right. Below the navigation is a blue header with the text 'Getting Started'. The main content area is titled 'Introduction to Performance Measures' and features a video player for 'PREP Performance Measures Intro Video 2024'. The video player includes a play button and a red 'PREP Performance Measures Overview' title. Below the video player, there are logos for 'Watch on YouTube', 'OPRE', and 'Mathematica'. To the right of the video player, there is a text block that reads: 'Welcome to the overview of PREP performance measures. These measures are designed to be a powerful tool. They help demonstrate grantee's program successes, help ACF understand the progress and implementation of PREP programs, and they can support grantees in continuous quality improvement efforts (CQI). Measures are broken down into three categories: 1) Structure, Cost, and Support for Implementation (the nuts and bolts of program administration), 2) Attendance, Reach, and Dosage (how many youth were reached, and how much programming was received), and 3) Participants' Characteristics, Behaviors, Program Experiences, and Perceptions of Program Effects (which are collected through participant entrance and exit surveys).' Below this text is a section titled 'Definitions of Measures' which lists three documents: 'Definitions for Measures of Structure, Cost, and Support for Program Implementation (268.48 KB)', 'Definitions for Measures of Attendance, Reach, and Dosage (297.73 KB)', and 'Data Dictionary - Entry and Exit Survey comprehensive item guide (395.12 KB)'.

Data Submission Demonstration:

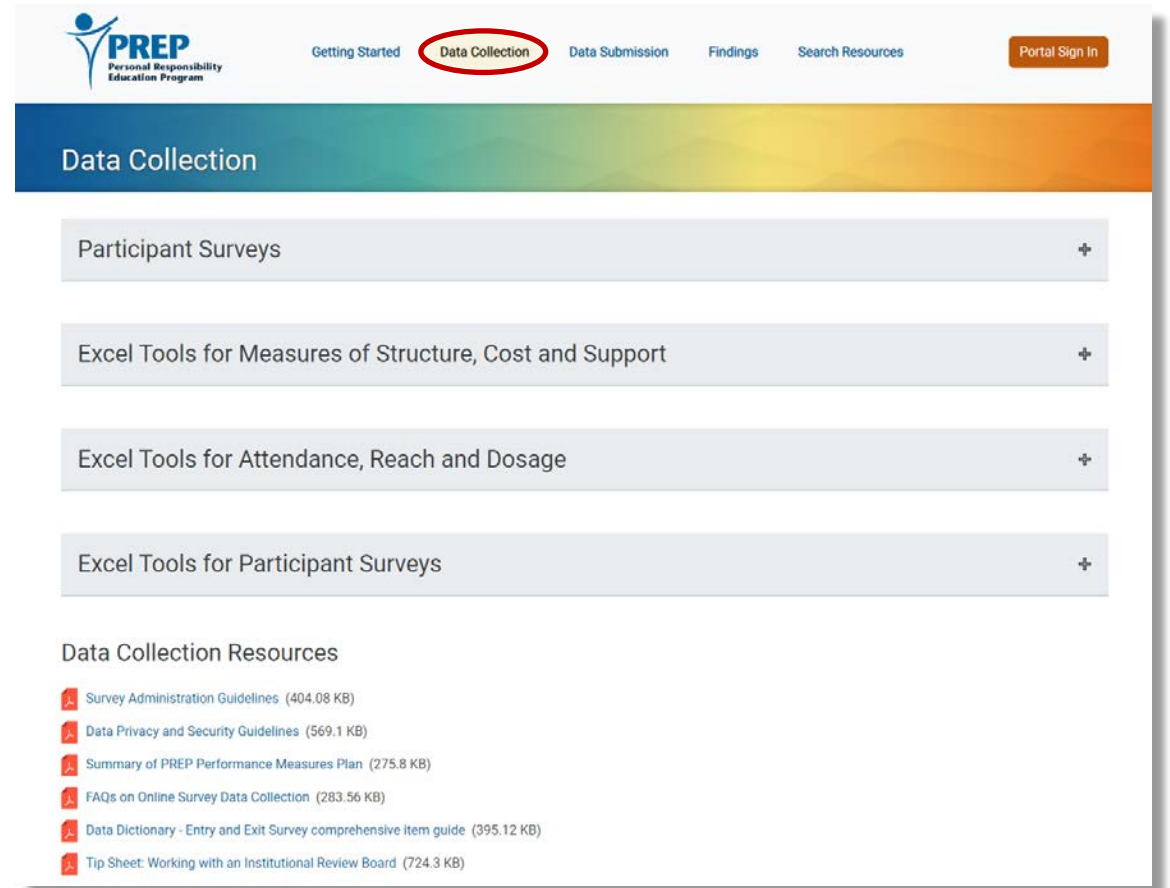
Grant-, Provider-, and Program-Level Data

File Upload

Excel tools review

- The Excel tools are available on the Data Collection page of the PREP Performance Measures website.

[Data Collection | PREP Performance Measures \(hhs.gov\)](https://www.hhs.gov/prep/data-collection)



The screenshot shows the PREP Performance Measures website's Data Collection page. The navigation bar includes links for Getting Started, Data Collection (highlighted with a red circle), Data Submission, Findings, Search Resources, and a Portal Sign In button. The main content area is titled 'Data Collection' and features a list of expandable tool categories: Participant Surveys, Excel Tools for Measures of Structure, Cost and Support, Excel Tools for Attendance, Reach and Dosage, and Excel Tools for Participant Surveys. Below this is a section for 'Data Collection Resources' with a list of downloadable documents, each with a file icon and size: Survey Administration Guidelines (404.08 KB), Data Privacy and Security Guidelines (569.1 KB), Summary of PREP Performance Measures Plan (275.8 KB), FAQs on Online Survey Data Collection (283.56 KB), Data Dictionary - Entry and Exit Survey comprehensive item guide (395.12 KB), and Tip Sheet: Working with an Institutional Review Board (724.3 KB).

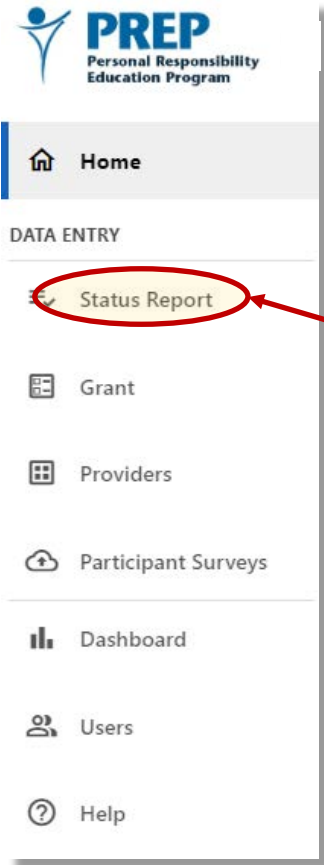
Data Submission Demonstration:

File Upload

Tips for a successful file upload

- **If you use the Excel template found on the PREP Performance Measures website**
 - Ensure you are using the most recent templates dated “January – June 2024.”
- **If you are using a custom file**
 - Ensure that your columns contain valid values by cross referencing with the Excel tool template.
- **For either a template file or a custom file**
 - Ensure that provider and program names in the excel files are an exact match for the provider and program names in the PREP system. This includes capitalization.
 - Before you attempt to upload your file, ensure that the file is closed and saved locally on your computer (like on your desktop).

Confirming submission status



- Check the Status Report to confirm that all expected data has been submitted

- Use the open text box at the bottom of the Submission Status Report page to provide an explanation for any data the system flags as missing

The image shows a text input field with the label 'Comments'. Below the input field, the text 'No comments.' is displayed. A red arrow points from the text above to the bottom of this box.

- Click the Submit button, which will be located directly beneath this Comments box.

Q&A

Start early!

- **All data must be submitted by August 16th. There will be no extension to the data submission period.**
- **Please begin your data submission early, so we can help if you need us.**



We're here to help!

**For more support, contact the Mathematica
PREP Performance Measures technical assistance team.**

PREPPerformanceMeasures@mathematica-mpr.com

1-855-267-6270 (toll-free)